

LUDLOW COUNCIL MEETING
MINUTES

October 11, 2018

Due to Mayor Kenneth Wynn's absence, Mayor Pro Tem Matt Williams called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Laurie Sparks called the roll, which showed the following council members present: Bill Whiteley, Jordan Scheid, Matt Williams, Tom Amann and John Gaiser. (Josh Boone was absent.)

ALSO ATTENDING: City Attorney Fred Johnson, City Administrator Elishia Chamberlain, City Clerk Laurie Sparks, Fire Chief Mike Steward, Public Works Project Manager Patrick Walkenhorst, Code Enforcement Officer Tom Garner, and Police Chief Scott Smith

Motion by Mr. Amann, second by Mr. Whiteley, to approve the minutes from the meeting on September 13, 2018. Following a voice vote, motion carried: all ayes.

STAFF REPORTS

Fire Department

Chief Steward advised that the report was submitted to council. October is Fire Prevention Month. Approximately 80-100 people attended the Open House at the Firehouse on October 9, 2018, and 171 children visited from Ludlow School on October 10, 2018. Mr. Scheid thanked Chief Steward for hosting the Open House and congratulated him on serving as Fire Chief.

Public Works

Rumpke will begin picking up bagged leaves from November 1st through November 30th. Mr. Walkenhorst congratulated Rob Begnoche and Caleb Clayton for completing the Road Masters program offered by the State. The first order of salt will arrive in December, but the City still has salt from last season. Public Works replaced the bulbs in the street lights in the downtown area of Elm Street.

Code Enforcement

Mr. Garner discussed the status of Code Enforcement cases. Discussion on a review of the vacant properties list, including inspections of the exteriors. If any tenant believes they are living in unsafe conditions, please contact Mr. Garner and he will inspect the property. Mr. Garner advised that most of the Code Enforcement cases are not repeat offenders, but rather new violations. Mr. Scheid requested that information on Code Enforcement cases be posted on the City's website. Ms. Chamberlain advised that there are plans to post Code Enforcement cases, Fire Department runs, and Police calls on the website.

Police Department

Chief Smith discussed an issue with parking citations issued during the recent street cleaning. Chief Smith discussed his experiences during his recent FBI Academy training.

COUNCIL WORK GROUP REPORTS

Finance—Mr. Amann and Mr. Boone met on September 18, 2018, and reviewed the cancelled checks from August; everything appeared to be in order. They met with David Baker and he made some suggestions on how to cut costs and increase revenue.

Public Works—No report.

Safety—Mr. Whiteley attended the Fire Department Open House and spoke to Chief Steward and personnel about any issues. Mr. Gaiser advised that he and Mr. Whiteley will meet with Chief Smith soon.

CITY ADMINISTRATIVE OFFICER'S REPORT

Beyond the Curb was a successful event. Ms. Chamberlain advised that she will have a rough draft of the franchise agreement between Kenton County cities and Verizon/Metro by November or December. David Baker will be in the office during next week's audit. The City has been on par with its reserves until the increase in the County Employee Retirement System contributions and health insurance costs. Discussion on a financial mishap that occurred in the City in 2014 which prompted the City to hire a firm from Louisville to perform a forensic audit in 2015. Issues were found during the audit, but no action was taken because the City would have spent more money to pursue than it would have collected. Ms. Chamberlain advised that the City is an URLTA community and the tenant/landlord rights are listed on the City's website. Ms. Chamberlain thanked Chief Steward for serving as Interim Fire Chief. Discussion on the recent meeting with the Urban Design Review Board, Planning and Development Services of Kenton County, and business owners who would be affected by the proposed Historic Preservation Overlay Zone. There will be another meeting with residents who would be affected by the proposed Historic Preservation Overlay Zone.

CITIZENS WISHING TO ADDRESS MAYOR AND COUNCIL

None

UNFINISHED BUSINESS

Second Reading of Ordinance 2018-7

Motion by Mr. Scheid to call up Ordinance 2018-7 *An Ordinance of the City of Ludlow, Kentucky Amending Chapter 75: Parking Schedules, Schedule II. "Limited Parking Zones"* for a second reading. Motion died for lack of a second.

NEW BUSINESS

None

ANNOUNCEMENTS

- Mr. Scheid announced that the 2nd Annual Community Spooktacular will be at the Ludlow Plaza on October 30, 2018 from 5:00 p.m. until 8:00 p.m. and he is in need of volunteers to assist with the event. Mr. Scheid thanked those who opened up their homes for the recent Beyond the Curb. The Ludlow High School homecoming parade is Friday, October 12, 2018 at 6:00 p.m. with the football game following at 7:00 p.m.

- Mr. Williams announced that the Grand Opening of the Train Viewing Station will be on Saturday, October 13, 2018, from 4:00 p.m. until 6:00 p.m. A YouTube video of the Train Viewing Station posted by someone who recently visited it has had over 10,000 views. The 4th Annual Curveball Classic will be held at the Knights of Columbus on Saturday, October 13, 2018, during the afternoon with live music and a food truck from 6:00 p.m. until 9:00 p.m.
- Mr. Amann advised that he recently visited the Train Viewing Station with his grandson and met a father and son who came from Frankfort to visit the Train Viewing Station. Mr. Amann encouraged everyone to attend the Grand Opening.
- Mr. Gaiser advised that the City is moving ahead and has grown by leaps and bounds in the past ten years.

Motion by Mr. Amann, second by Mr. Scheid, to adjourn the meeting at 7:31 p.m. Following a voice vote, motion carried: all ayes.

Respectfully submitted,

Laurie Sparks, City Clerk

Attest: _____
Kenneth Wynn, Mayor