

LUDLOW COUNCIL MEETING
MINUTES

March 14, 2019

Mayor Josh Boone called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance. Laurie Sparks called the roll, which showed the following council members present: Tiffany Grider, Bill Whiteley, Chris Wright, Tom Amann and Julie Terry Navarre. (Steve Chapman was absent.)

ALSO ATTENDING: City Attorney Todd McMurtry, City Administrator Elishia Chamberlain, City Clerk Laurie Sparks, Fire Chief Mike Steward, and Police Chief Scott Smith

Presentation by Patrick Denbow of PDS on the Z21 - Zoning Ordinance Update Project

Patrick Denbow, Senior Planner of Planning and Development Services of Kenton County (PDS), discussed the second phase of the Z21 Project, which should be completed in April. Thirteen of the twenty communities in Kenton County are participating in the project. The project will simplify the zoning code making it easier to understand and tailoring it to a specific community's wants and needs.

Presentation by Jill Morenz of the Catalytic Fund on Beyond the Curb - Ludlow

Mayor Boone advised that since Ms. Morenz was not in attendance, her presentation would be rescheduled.

Motion by Ms. Terry Navarre, second by Mr. Amann, to approve the minutes from the meeting on February 21, 2019. Motion carried.

STAFF REPORTS

Fire Department

Chief Steward discussed the monthly Fire Department report. Mr. Wright stated that the Public Safety Committee met with the Fire Department during their training night and everyone was very professional. Mr. Amann thanked Mr. Steward for the detailed graphs in his report.

Public Works

Mayor Boone wished congratulations to Mr. Walkenhorst who was not in attendance at the meeting because he and his wife recently had a child. Mayor Boone congratulated Mr. Wright and his wife who also recently had a child. Mr. Amann discussed traffic issue during a recent power outage and requested that Public Works place temporary stop signs at the intersection during a power outage. Ms. Chamberlain apologized because she believed that people were stopping at the intersections and she told officers not to worry about it.

Code Enforcement

Ms. Chamberlain advised that Mr. Garner would be out for an undetermined amount of time. The City will be working with PDS staff to assist with code enforcement issues. Ms. Chamberlain request that everyone be patient and know that it may take longer to address any complaints we receive.

Police Department

Chief Smith discussed his monthly report, including the status of the department's accreditation, finalizing the crisis management plan for Ludlow Schools, and the total number of calls. Discussion on his recent meeting with the Public Safety Committee which went well. Mr. Wright thanked both Chief Smith and Chief Steward for their positive planning and excellent relationship with Ludlow Schools.

MAYOR'S REPORT

Mayor Boone advised that he, Ms. Chamberlain, and the Finance Committee recently met with the Ludlow School Superintendent to discuss the possibility of putting the school tax on the City tax bill. The issue will need to be further investigated and, if the City decides to proceed, it wouldn't be on the tax bills until next year. Mayor Boone attended the PDS Council meeting on February 27, 2019; the meetings are held quarterly. Approximately 375 people attended the Cabin Fever event. Mayor Boone thanked everyone involved in Cabin Fever, especially Matt Williams. Buck's BBQ plans to open in the former Subway location by mid-April. The City is owed \$630,000.00 in delinquent taxes and penalties. The City Attorney sent out letters to the property owners giving them until April 15, 2019 to pay. If the delinquent bills are not paid by April 15, 2019, a more serious letter will be sent out and additional penalties will be added.

COUNCIL COMMITTEE REPORTS

Finance—Mr. Amann and Mr. Chapman will meet on March 19, 2019, to review the February bank statements.

Public Works—The Committee plans to schedule a meeting when Mr. Walkenhorst returns.

Safety—The Safety Committee met with Chief Smith on February 25, 2019, and Chief Steward on March 5, 2019. Discussion on the possibility of Council developing a capital improvement plan for replacing equipment. Ms. Grider advised she would like to create a 5-year plan to replace equipment at the fire department.

CITY ADMINISTRATIVE OFFICER'S REPORT

Ms. Chamberlain extended congratulations to Mr. Walkenhorst and Mr. Wright on the new additions to each of their families. Discussion on the status of field permits; the employee evaluation process; and the Verizon/MCI Metro issue. Ms. Chamberlain advised that the Fire Department has had \$400,000.00 in building improvements in the past five years. The Police Department is on a five-year plan for vehicle replacement and the Fire Department vehicles are on a maintenance schedule. Ms. Chamberlain advised that she will discuss the issue of painting the underpass with a railroad representative. Rental licenses will go out in the next couple of weeks. Discussion on a rough draft of the budget that was distributed to Council for review. The City will still have a shortfall of \$110,000.00 next year.

CITIZENS WISHING TO ADDRESS MAYOR AND COUNCIL

None

UNFINISHED BUSINESS

None

NEW BUSINESS

First Reading of Ordinance 2019-1

Mayor Boone advised that the Planning Commission will meet on April 4, 2019, to discuss the requested text amendment that would allow for a marquee at Bircus. **Motion by Mr. Amann, second by Ms. Grider, to introduce Ordinance 2019-1 An Ordinance Amending Ludlow City Ordinance Number 2018-1 Allowing for Additional Types of Signage in the City of Ludlow, Kentucky as Proposed by the Text Amendments and Recommendations of the Kenton County Planning Commission. Said Recommendations are Attached Hereto as Exhibit "A" for a first reading.** Mr. McMurtry completed the first reading of Ordinance 2019-1.

First Reading of Ordinance 2019-2

Motion by Ms. Terry Navarre, second by Mr. Whiteley, to introduce Ordinance 2019-2 An Ordinance Amending Ordinance 2004-10 to Provide that Chapter 95.10 "Pit Bull Terriers Prohibited" Shall be Repealed for a first reading. Mr. McMurtry completed the first reading of Ordinance 2019-2.

The first reading of Ordinance 2019-3 *An Ordinance Approving an Insurance Premium Tax Rate Increase* was tabled because the attorney had not drafted the ordinance. Ms. Chamberlain advised that the ordinance must be passed and submitted by next Friday.

ANNOUNCEMENTS

Mr. Wright thanked everyone for the kind words about the new baby. Mr. Whiteley reminded everyone that the Knights of Columbus has started their Fish Frys, which will be every Friday during lent, and they are also having a St. Patrick's Day celebration on March 17, 2019.

Motion by Mr. Amann, second by Mr. Wright, to enter into executive session at 7:45 p.m. pursuant to KRS 61.810 (1)(g) for discussions between a public agency and a representative of a business entity concerning a proposal and KRS 61.810 (1)(b) deliberations on the future acquisition or sale of real property. Motion carried.

.....

Motion by Mr. Amann, second by Ms. Terry Navarre, to adjourn the meeting at 8:46 p.m. Motion carried.

Respectfully submitted,

Laurie Sparks, City Clerk

Attest: _____
Joshua A. Boone, Mayor