

LUDLOW COUNCIL MEETING
MINUTES

May 10, 2018

Mayor Kenneth Wynn called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Laurie Sparks called the roll, which showed the following council members present: Bill Whiteley, Josh Boone, Matt Williams, Tom Amann and John Gaiser. (Jordan Scheid was absent.)

ALSO ATTENDING: City Attorney Fred Johnson, City Administrator Elishia Chamberlain, City Clerk Laurie Sparks, Fire Chief Rob Dreyer, Public Works Project Manager Patrick Walkenhorst, Code Enforcement Officer Tom Garner, and Police Chief Scott Smith

Presentation by Senator Chris McDaniel

Senator McDaniel discussed the three main issues addressed in the recent legislative session: budget, taxes, and pensions. Mayor Wynn thanked Senator McDaniel for his presentation.

Motion by Mr. Amann, second by Mr. Whiteley, to approve the minutes from the meeting on April 12, 2018. Following a voice vote, motion carried: all ayes.

STAFF REPORTS

Fire Department

Chief Dreyer discussed a recent fire at a home on Hooper Street in which Park Hills, Covington, and Ft. Wright Fire Departments assisted. Discussion on a recent complaint from Mr. Walters on Lake Street about the odors from U.S. Nonwovens. Chief Dreyer advised that the Fire Department has done everything in their power to remedy the situation and remain in constant contact with Mr. Walters and U.S. Nonwovens.

Public Works

Mr. Walkenhorst discussed the status of the Municipal Lot project. Mr. Walkenhorst thanked Girl Scout Troop #1310 for cleaning up Ludlow Memorial Park. Public Works are working on replacing the sidewalks on Elm Street along Ludlow Memorial Park.

Code Enforcement

Mr. Garner discussed his report. Mr. Garner reminded everyone that it is illegal to post signs on utility poles or in the right of way.

Police Department

Chief Smith advised that officers will be patrolling on foot and on bicycles now that the weather is warmer and encouraged residents to call the police if they see someone suspicious in the area. The Police Department will be hosting an open house on May 30, 2018, at 6:00 p.m. in the council chambers to give citizens an opportunity to ask police officers questions or make them aware of any issues.

MAYOR'S REPORT

Mayor Wynn advised that the Civic Club is organizing the Memorial Day Parade which will take place on Monday, May 28, 2018.

COUNCIL WORK GROUP REPORTS

Finance—Mr. Amann and Mr. Boone met with Mayor Wynn and Ms. Chamberlain on April 25, 2018, to review the budget. They met on May 8, 2018, to review the March bank statements and everything appeared to be in order.

Public Works—Mr. Williams advised that they met last month and won't meet again until June or July.

Safety—Mr. Whiteley advised that he and Mr. Gaiser met recently with Chief Smith and there were no issues other than the cost of the new radios.

CITY ADMINISTRATIVE OFFICER'S REPORT

Ms. Chamberlain thanked Laurie Sparks for researching and selecting a new copier for the administrative office to replace the copier that was fifteen years old. Amie Gosser is working on the City's version of OpenGov and should have the vendor list posted on the website by the end of the week. The Ludlow Plaza is almost complete and the City is waiting on reimbursement from the Northern Kentucky Area Development District for funds for the project. Mayor Wynn will set up a ribbon cutting ceremony. Ms. Chamberlain advised that Council would need to discuss at the caucus meeting the process for how the City will allow use of the Ludlow Plaza for special events. Since the solid waste bids came in high, the interlocal group met to discuss negotiables and should have more favorable numbers next week for a 4-year contract with 1-year renewal. Ms. Chamberlain advised that Administrative Professionals Day is on April 25, 2018, and thanked the administrative staff for all they do. Ms. Chamberlain recently attended a training on "Tools to Resolve Tough Issues in Your Community". Discussion on a new application and an existing application for façade grant funding that will be reviewed by the Urban Design Review Committee in the next couple of weeks. Ms. Chamberlain and Patrick Snadon recently attended CAMP training. Discussion on the status of moving forward with creating a Board to oversee the Historic Preservation Overlay Zone. A representative from Planning and Development Services of Northern Kentucky (PDS) will attend the next caucus meeting to discuss plans for the Historic Preservation Overlay Zone.

CITIZENS WISHING TO ADDRESS MAYOR AND COUNCIL

None

UNFINISHED BUSINESS

None

NEW BUSINESS

First Reading of Ordinance 2018-3

Motion by Mr. Amann, second by Mr. Whiteley, to introduce Ordinance 2018-3 An Ordinance Setting the Budget for the Fiscal Year July 1, 2018 Through June 30, 2019 for the

City of Ludlow Calling for Revenue of \$4,162,990.00 and Expenditures of \$4,135,866.00 for a First Reading. Mr. Johnson completed the first reading of Ordinance 2018-3. Discussion on the Fire Department's current and proposed budget. The City adds \$200,000.00-\$300,000.00 from the General Fund each year to fund the Advanced Life Support (ALS). Chief Dreyer advised that he has applied for an Assistance to Firefighters Grant but will not know if the City receives it until after the budget is passed. Discussion on the requirement of a referendum in order to raise the Fire & EMS tax rate.

ANNOUNCEMENTS

Mr. Boone advised that he is looking forward to the Memorial Day Parade. Mayor Wynn encouraged everyone to participate in Shop Ludlow Day on Saturday, May 12, 2018, and the Oak Street Block Party on Saturday, May 26, 2018. Mr. Williams encouraged everyone to attend Shop Ludlow on Saturday. Mr. Williams announced there will be a benefit for Ludlow veterans at the Ludlow Vets on Saturday, May 12, 2018, from 5:00 p.m. until 11:00 p.m. and a car show earlier in the day. Mr. Amann encouraged everyone to come out and watch the Memorial Day Parade.

Motion by Mr. Amann, second by Mr. Whiteley, to enter into Executive Session pursuant to KRS 61.810 (1)(b) for discussion on the future acquisition or sale of real property. Following a voice vote, motion carried: all ayes.

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Motion by Mr. Amann, second by Mr. Williams, to adjourn the meeting. Following a voice vote, motion carried: all ayes.

Respectfully submitted,

Laurie Sparks, City Clerk

Attest: _____
Kenneth Wynn, Mayor