

LUDLOW COUNCIL MEETING
MINUTES

May 9, 2019

Mayor Josh Boone called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance. Laurie Sparks called the roll, which showed the following council members present: Steve Chapman, Tiffany Grider, Bill Whiteley, Chris Wright, Tom Amann and Julie Terry Navarre.

ALSO ATTENDING: City Attorney Todd McMurtry, Police Chief/Interim City Administrator Scott Smith, City Clerk Laurie Sparks, Fire Chief Mike Steward, and Public Works Foreman Rob Begnoche

Presentation of Audit by John Chamberlin – Van Gorder, Walker & Co., Inc.

John Chamberlin reviewed the slide presentation along with the audit for fiscal year 2017-2018. Discussion on the action plan developed by Chief Smith to get the City back on track and the increases in employee pension and health insurance costs. Discussion on the Letter to Governance and the audited financial statements.

Mayor Boone advised that Resolution 2019-9, authorizing the issuing of a Tax Anticipation Note; Resolution 2019-10, adopting and approving the Memorandum of Understanding for redeveloping 333-335 Elm Street; and a vote to approve the audit, have been added to the agenda. **Motion by Mr. Amann, second by Mr. Chapman, to approve the agenda amendment. Following a voice vote, motion carried: all ayes.**

Motion by Ms. Terry Navarre, second by Mr. Wright, to approve the minutes from the meeting on April 11, 2019. Following a voice vote, motion carried: all ayes.

STAFF REPORTS

Fire Department

Chief Steward discussed the monthly Fire Department report. The Fire Department responded to 10 runs for first response in Bromley.

Public Works

Mr. Begnoche submitted his monthly report to council. Mr. Begnoche advised that he will discuss with Chief Smith the plan for mulching the downtown areas and in the park.

Code Enforcement

Chief Smith advised that the City is working with Planning and Development Services of Kenton County (PDS) for code enforcement and requested everyone be patient regarding complaints. PDS sent out 25 notices of violation in the past month and two properties will be going before the Code Board for review. The police posted notices on 20 rental properties that haven't purchased a rental license and have delinquent taxes. The notices advise that the property may be vacated if a license is not purchased. The City will place a lien on the property and eventually foreclose if the owner does not come into compliance. Chief Smith requested

that all complaints or property violations should be sent to Officer John Dorman or Quentin Campbell at PDS.

Police Department

Chief Smith advised that there have been a few incidents in the City. Discussion on contacting the landlords and putting them on notice to resolve the situation.

City Administrative Officer's Report

Chief Smith thanked Council and Mayor for their patience. The Memorial Day Parade will be on May 27, 2019, and it should be bigger and better with many people and businesses participating. There will be a meeting at PDS on June 6, 2019, to discuss the Urban Design Review Board. Chief Smith advised that John Chamberlin has been phenomenal, and he appreciates his help. Chief Smith thanked Ms. Sparks, Alice Margolen, and Sharon Whiteley for their hard work. The City has collected \$56,000.00 in delinquent taxes; the attorneys are working on preparing liens on the delinquent properties. The City is hoping to see an influx of franchise taxes, which are due May 15, 2019. Chief Smith is meeting weekly with Mr. Amann and Mr. Chapman to discuss finances and will continue to meet weekly for the next couple of months. Discussion on the push to cite rental property owners who are in violation for renting property without a license.

MAYOR'S REPORT

Mayor Boone thanked the staff, Chief Smith, and the attorneys for their hard work. The issue of the Historic Preservation Overlay Zone will be on the agenda of the PDS meeting on June 6, 2019. Once it is approved by PDS, the issue will go before Council for approval. Mayor Boone congratulated Second Sight Spirits on their expansion where they now serve coffee in the morning and serves as a lounge at night. Buck's BBQ will open on May 14, 2019. Mayor Boone asked everyone to be patriotic and line the streets of the Memorial Day Parade route, which will be on May 27, 2019, beginning at 10:00 a.m. Paula Graszus advised that 28 participants have committed to participate in the parade. Todd McMurtry discussed the status of the City's legal issues, including the status of tax collection and foreclosures on delinquent property and the status of the franchise agreement with MCI/Metro Cellular. Discussion on the possibility of looking into other franchise agreements as a source of revenue. Mr. McMurtry advised that the attorneys have been able to address most outstanding legal issues and everything is moving in the right direction.

COUNCIL COMMITTEE REPORTS

Finance—Mr. Amann and Mr. Chapman are meeting every Tuesday. Earlier that day, they reviewed the bank statements and everything appeared to be in order. Mr. Amann and Mr. Chapman switched out six light bulbs in the council chambers to more cost-effective LED lights, which will result in a savings of \$2,000.00 per year on electricity costs. Mr. Chapman requested that the audit report be added to the City's website along with a copy of the City's Budget to Actual report.

Public Works—Ms. Terry Navarre advised that the committee met with Mr. Begnoche on April 25, 2019, and advised that the inmate usage program is working out very well. Public Works is working on the issue of the stained glass window repair; putting fencing up in front of Ernie's; and dragging the ball fields.

Safety—Mr. Wright advised that the committee did not meet this month. Mr. Wright advised that he would like to open up the quarterly committee meetings with Chief Smith and Chief Steward to the public. Mayor Boone advised that he did not have an issue with the suggestion and recommended that the committee check with the chiefs for approval.

CITIZENS WISHING TO ADDRESS MAYOR AND COUNCIL

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Motion by Mr. Chapman, second by Mr. Wright, to approve the audited financial statements for fiscal year 2017-2018 as presented by Van Gorder, Walker & Co, Inc. Following a voice vote, motion carried: all ayes.

Resolution 2019-7

Motion by Mr. Amann, second by Mr. Chapman, to pass Resolution 2019-7 *A Resolution Authorizing the Issuance of 2019 Tax and Revenue Anticipation Notes; Approving a Form of Note; Authorizing Designated Officers to Execute and Deliver the 2019 Notes; Authorizing and directing the Filing of Notice with the State Local Debt Officer; Providing for the Payments and Security of the 2019 Notes; Appointing a Paying Agent and Registrar; Creating a Sinking Fund; Making Certain Federal Income Tax Covenants in Respect of the 2019 Notes; Accepting the Proposal of the Note Purchaser for the Purchase of the 2019 Notes; and Repealing Inconsistent Resolutions and Orders.* Following a voice vote, motion carried: all ayes. The resolution authorizes the issuance of tax and revenue anticipation notes in the amount of \$500,000.00 on July 1, 2019.

Resolution 2019-8

Motion by Mr. Amann, second by Ms. Grider, to pass Resolution 2019-8 *A Resolution of the City of Ludlow, Kentucky, Sponsoring a Proposed Zoning Text Amendment.* Following a roll call vote, motion carried: 5 ayes, 1 abstention (Ms. Terry Navarre).

Resolution 2019-9

Motion by Mr. Amann, second by Mr. Chapman, to pass Resolution 2019-9 *A Resolution Authorizing the Issuance of 2019 Tax and Revenue Anticipation Notes; Approving a Form of Note; Authorizing Designated Officers to Execute and Deliver the 2019 Notes; Authorizing and directing the Filing of Notice with the State Local Debt Officer; Providing for the Payments and Security of the 2019 Notes; Appointing a Paying Agent and Registrar; Creating a Sinking Fund; Making Certain Federal Income Tax Covenants in Respect of the 2019 Notes; Accepting the Proposal of the Note Purchaser for the Purchase of the 2019 Notes; and Repealing Inconsistent Resolutions and Orders.* Following a voice vote, motion carried: all ayes. The resolution authorizes the issuance of tax and revenue anticipation notes in the amount of \$136,847.00, available upon approval.

Resolution 2019-10

Mayor Boone advised that the developer plans to save the existing building at 333-335 Elm Street and construct a space for two retail businesses on the first floor with apartments above

them. **Motion by Mr. Amann, second by Ms. Terry Navarre, to pass Resolution 2019-10 A Resolution of the City of Ludlow, Kenton County, Kentucky Adopting and Approving the Memorandum of Understanding for the Redevelopment of 333-335 Elm Street. Following a voice vote, motion carried: all ayes.**

First Reading of Ordinance 2019-4

Mr. McMurtry completed the first reading of Ordinance 2019-4 *An Ordinance Enacting and Adopting a Supplement to the Code of Ordinances of the City of Ludlow, Kentucky.*

ANNOUNCEMENTS

Ms. Terry Navarre announced that the next Walk, Talk & Trash will be on May 13, 2019, at 7:00 p.m. beginning at Folk School. Mr. Wright congratulated Second Sight Spirits on the opening of their new lounge and advised that he would be attending the Ludlow High School graduation on May 23, 2019, which coincides with the caucus meeting. Mayor Boone advised that the Bromley Christian Church will host their annual car show at the Ludlow Vets on May 11, 2019. Ms. Grider, on behalf of the SHINE program, invited everyone to attend the puppet show on Friday, May 10, 2019, at 5:00 p.m. at the Ludlow School cafeteria. Mr. Chapman thanked Buck's BBQ for opening in Ludlow and thanked Paul Miller for his plans to put an outdoor café in at Bircus. Mr. Chapman thanked Mayor Boone for attending the Ludlow High School Hall of Fame exhibit at the Behringer Crawford Museum and for issuing a proclamation in their honor.

Motion by Mr. Amann, second by Mr. Chapman, to enter into executive session pursuant to KRS 61.810 (1)(b) deliberations on future acquisition or sale of real property by a public agency and KRS 61.810 (1)(c) discussions of proposed or pending litigation against or on behalf of the public agency. Following a voice vote, motion carried: all ayes.

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Motion by Mr. Amann, second by Mr. Wright, to adjourn the meeting. Motion carried, all ayes.

Respectfully submitted,

Laurie Sparks, City Clerk

Attest: _____
Joshua A. Boone, Mayor