



City of Ludlow

P.O. Box 16188 · 51 Elm Street · Ludlow, KY 41016
Phone (859) 491-1233 · Fax (859) 491-2966
www.ludlow.org

Rental Property Immediate Family Waiver

The Immediate Family Waiver must be completed and submitted with a Rental Property License Application and returned to the Ludlow Municipal Building by **April 15th**.

1. Property Address: _____

Owner:

Name: _____

Primary Occupant:

Name: _____

Primary Telephone #: _____ Secondary Telephone #: _____

Email Address: _____

Relationship to Owner: Parent Child(ren) Sibling Grandchild Grandparent

Signatories to this Immediate Family Waiver application certify that the Immediate Family member is living in the residence free of charge and no rent or other monetary benefit is bestowed upon the Owner of said property by Immediate Family Member or any other resident sharing said property with the Immediate Family Member.

Applicants understand that both signatures need to be notarized before Waiver can be submitted for potential approval.

Owner of property understands that if an Immediate Family Waiver is granted, that if at any time while the associated Rental License is in effect that said property should be rented to a non-Immediate Family Member(s) or if rent or some other monetary agreement should be established between Owner and said Primary Occupant Immediate Family Member or other resident of said property, during said period, the Owner is required to pay the \$75 Rental License fee.

WARNING: *Statements made in this application are subject to verification and false or intentionally misleading statements may be cause for denial of the license applied for, or if a license is granted, revocation thereof upon discovery.*

Any person or business found to be in violation of any section of the rental license requirements as contained within Chapter 110, of the City of Ludlow, Code of Ordinances, for the City of Ludlow, Kenton County, Kentucky shall be deemed to have committed a civil offense and shall be fined not less than one hundred dollars (\$100.00) per day, per violation and not more than five hundred dollars (\$500.00) per day, per violation until said violation(s) are abated. Each day that an individual or business is engaged in the renting, letting or leasing of real property without having first paid the license fee to the appropriate authority and having obtained the proper license, therefore shall constitute a separate offense.

(Please complete other side.)

WE, THE UNDERSIGNED, HEREBY CERTIFY THAT WE HAVE MADE FULL INQUIRY INTO THE INFORMATION GIVEN ABOVE AND TO THE BEST OF OUR KNOWLEDGE, THE STATEMENTS CONTAINED ABOVE ARE TRUE AND CORRECT.

Owner Signature

Date

Subscribed and sworn to me this _____ day of _____, 20____

by _____.

(Owner)

Notary Public

My Commission Expires: _____

Occupant Signature

Date

Subscribed and sworn to me this _____ day of _____, 20____

by _____.

(Occupant)

Notary Public

My Commission Expires: _____

[OFFICE USE ONLY]

Issuance of a waiver is:

_____ Approved

Rental License #: _____

_____ Denied (explanation and notification to applicant attached)

Dated this _____ day of _____, 20____.