

LUDLOW COUNCIL MEETING
MINUTES

January 11, 2024

Mayor Chris Wright called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Laurie Sparks called the roll, which showed the following council members present: Steve Chapman, David Ziegler, Samantha Frank, Julie Terry Navarre, and Abigail Miller. (Lori Davenport was absent.)

ALSO ATTENDING: City Attorney Todd McMurtry, City Administrative Officer/Police Chief Scott Smith, City Clerk Laurie Sparks, Fire Chief Mike Steward, Public Works Director Shane Hamant, Code Enforcement Officer Jamie West

Motion by Ms. Terry Navarre, second by Ms. Frank, to approve the minutes from the council meeting on December 14, 2023. Following a voice vote, motion carried: all ayes.

STAFF REPORTS

Fire Department

Chief Steward introduced Don McKay, the Fire Department Recruitment and Retention Coordinator. Mr. McKay introduced five interns (Harrison Rich, Chloe Bennett, Brenden Hollen, Mutaz Al-Ramahi, and Omar Miranda) who will be working at the Firehouse while they are attending school. The Fire Department will begin safety inspections soon. There are three EMTs who are attending firefighter recruit classes. The dedication of the Safe Haven Baby Box will be on January 31, 2024, at 4:00 p.m. at the Firehouse. Discussion on procedures for the Baby Box.

Public Works

Mr. Hamant advised that a light pole was damaged at 317 Elm Street and a replacement has been ordered. Discussion on work at Hollingsworth Field. Lights will not be installed at the field this year. Discussion on curb repair and the installation of ADA warning mats on Montclair Avenue. Discussion on the status of the 500 block of Linden Street. Mr. Hamant advised that there are plans to restore the damaged areas of the brick street in the summer.

Code Enforcement

Mr. West discussed the status of Code Enforcement cases and rental licenses. The Urban Design Review Board issued two certificates of appropriateness last month for renovations to 455 Elm Street and 22 Ash Street. Mr. West reminded everyone that trash and recycling cans cannot be placed in the right of way before 6:00 p.m. the day prior to the collection day and must be removed by 9:30 a.m. the day following the collection day. Mr. West advised that liens have been placed on the eight properties who are renting without purchasing a rental license.

MAYOR'S REPORT

Mayor Wright welcomed Councilmember David Ziegler. The mayor's January newsletter will be coming out soon. Mayor Wright thanked Mr. Hamant, Chief Smith, and Mr. Borchers for their work in getting Hollingsworth Field renovated so softball and little league players will have a nice field. Mayor Wright had end of year meetings with the department heads and is happy with the direction that everyone is going and for doing what is best for the community.

COUNCIL COMMITTEE REPORTS

Finance – The Committee met on Wednesday, January 10, 2024, and signed off of the October and November statements and everything appeared in order.

Parks and Recreation – No report.

Public Works/Code Enforcement – No report.

CITY ADMINISTRATIVE OFFICER’S REPORT

Chief Smith gave an update on the status of the Fischer development. The public is welcome to attend a meeting on January 25, 2024, at 6:00 p.m. at the city building for an update on the Cityview Station project. Discussion about water runoff and how it affects the storm sewers. Chief Smith discussed the monthly and annual police statistics report. Chief Smith will be interviewing a retiree for a police position that, if hired, would bring the department up to full staff. Discussion about a recent issue with trespassing and burglary at a vacant house on Arcade.

CITIZENS WISHING TO ADDRESS MAYOR AND COUNCIL

Paula Graszus, 739 Oak Street, said that her recycling pick up was missed for several weeks. Chief Smith requested that Ms. Graszus contact the City if her trash or recycling is missed, and the City can contact Rumpke.

UNFINISHED BUSINESS

None

NEW BUSINESS

Resolution 2024-1

Mr. McMurtry read Resolution 2024-1. Mayor Wright advised that all cities have the mayor as the city representative on the Planning and Development Services (PDS) Council, which meets several times a year. Mr. Chapman has served as the alternate for the past several years and has been involved with the Z21 zoning work. **Motion by Ms. Terry Navarre, second by Mr. Ziegler, to approve Resolution 2021-1 A Resolution Appointing a Representative [Mayor Wright] and an Alternate Representative [Steve Chapman] to the Planning and Development Services Council for the Year 2024. Following a roll call vote, motion carried: all ayes.**

ANNOUNCEMENTS

None

Motion by Ms. Terry Navarre, second by Ms. Frank, to enter into Executive Session at 7:34 p.m., pursuant to KRS 61.810 (1)(c) Discussions of Proposed or Pending Litigation Against or on Behalf of the Public Agency. Following a voice vote, motion carried: all ayes.

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Upon coming out of Executive Session, motion by Ms. Frank, second Mr. Chapman, to adjourn the meeting at 8:18 p.m. Following a voice vote, motion carried: all ayes.

Respectfully submitted,

Laurie Sparks, City Clerk

Attest: _____
Chris Wright, Mayor