

LUDLOW COUNCIL MEETING  
MINUTES

**January 14, 2021**

Mayor Josh Boone called the virtual meeting to order at 7:00 p.m. City Clerk Laurie Sparks called the roll which showed the following council members present: Steve Chapman, Tiffany Grider, Brie Banks, Vanetta Davis, and Julie Terry Navarre. Chris Wright was absent.

*ALSO ATTENDING:* City Attorney Todd McMurtry, City Administrator/Police Chief Scott Smith, City Clerk Laurie Sparks, Fire Chief Mike Steward, Public Works Director Shane Hamant, and Code Enforcement Officer Tom Garner

**Motion by Ms. Terry Navarre, second by Mr. Chapman, to approve the minutes from the council meeting on November 12, 2020. Following a voice vote, motion carried: all ayes.**

**STAFF REPORTS**

Fire Department

Chief Steward discussed his report, including the Fire & EMS runs for Ludlow and Bromley. Chief Steward announced that Hoxworth Blood Center is having a blood drive at the Firehouse on February 3, 2021, from 1:00 p.m. until 3:00 p.m.

Public Works

Mr. Hamant discussed his report. Discussion on the plan to spend \$1,500.00 to repair the sweeper box instead of paying \$7,000.00 for a new one.

Code Enforcement

Mr. Garner discussed his monthly report. A Certificate of Occupancy was recently approved by the Urban Design Review Board for the renovation of the Buffalo Bar. There were 380 rental licenses issued in 2020, which is down from 550 rental licenses in 2014. Mr. Garner attributed the drop in rental licenses to the increase in popularity of Ludlow being the place to live. Discussion on the need for Council's approval for the installation of a handicap parking sign in front of 546 Oak Street. There is off-street parking on the property, but the owner has severe arthritis and cannot climb the steps from the rear to the front of the property. Mr. Chapman advised that a previous resident at the property had a handicap parking sign there, approximately fifteen years ago. Discussion on shortening the yellow curb in front of the adjacent property to create an additional parking space. The yellow curb was originally extended to accommodate a TANK bus stop, but the bus stop is no longer in use. Ms. Terry Navarre advised that the most recent appeal for a handicap parking space was denied because of a crowded street and she is concerned that it would look bad if Council approves a handicap space in a similar situation. **Motion by Mr. Chapman to approve the handicap parking space for 546 Oak Street.** Mayor Boone advised that Council will vote on the appeal under New Business.

**MAYOR'S REPORT**

Mayor Boone advised that there has been a lot of concern about the proposed Fischer development. The development issue has been tabled while Fischer works to address some of the concerns. The proposed development will be on the agenda for the Planning and

Development Services meeting in March. Council will not continue discussion on the issue before March.

### **COUNCIL COMMITTEE REPORTS**

*Finance* – The Committee met recently and reviewed the checks.

*Public Works* – The Committee did not meet.

*Safety* – The Committee did not meet.

### **CITY ADMINISTRATIVE OFFICER REPORT**

Chief Smith advised that the City will likely see big development in the next two to three years. Chief Smith has spoken with several residents who expressed concern about the proposed Fischer development, and he requested that anyone who has questions about the development to reach out to him. The baseball field and park upgrades, funded through the Cincinnati Reds and St. Elizabeth, is in the planning stages. The City has collected approximately 94% of the 2020 property taxes. The Police Department continues to have a low number of calls, which is a reflection of the employees of the City taking a proactive role and working well together.

### **CITIZENS WISHING TO ADDRESS MAYOR AND COUNCIL**

None

### **UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

#### **Handicap Parking Space Appeal – 546 Oak Street**

**Motion by Mr. Chapman, second by Ms. Grider, to approve the installation of a handicap parking space in front of 546 Oak Street. Following discussion and a roll call vote, motion carried: 4 ayes, 1 nay (Ms. Terry Navarre).**

#### **Resolution 2021-1**

**Motion by Ms. Terry Navarre, second by Mr. Chapman, to pass Resolution 2021-1 *A Resolution Accepting the Re-Appointment of Marcus Carey, Robert F. Greene, Darryl Cummins, Robert Sanders, Tom Quirk, and Bryce C. Rhoades and Appointment of Jack Westwood as Members of the Northern Kentucky Regional Ethics Authority Enforcement Committee for a Two-Year Term, Commencing February 1, 2021 and Expiring on January 31, 2023.* Following a reading by Mr. McMurtry and roll call vote, motion carried: all ayes.**

#### **Resolution 2021-2**

**Motion by Ms. Terry Navarre, second by Ms. Davis, to pass Resolution 2021-2 *A Resolution Appointing a Representative and an Alternate Representative to the Planning and Development Services Council for the Year 2021.* Mayor Boone will serve as the representative and Mr. Chapman will serve at the alternate representative. Following a reading by Mr. McMurtry and a roll call vote, motion carried: all ayes.**

#### **Resolution 2021-3**

**Motion by Ms. Terry Navarre, second by Ms. Grider, to approve Resolution 2021-3 *A Resolution Reappointing Members to Serve on City of Ludlow Boards.* Following a reading by Mr. McMurtry and a roll call vote, motion carried: all ayes.**

**First Reading of Ordinance 2021-1**

Mr. McMurtry completed the first reading of Ordinance 2021-1 *An Ordinance of the City of Ludlow, in Kenton County, Kentucky, Adopting the Amended Ludlow Historic Design Guidelines*. Mayor Boone advised that there weren't any major changes to the guidelines. Mr. Garner advised that the guidelines defined accessory structures and eliminated parking pads in front yards. The second reading will be in February.

**First Reading of Ordinance 2021-2**

Mr. McMurtry completed the first reading of Ordinance 2021-2 *An Ordinance of the City of Ludlow, in Kenton County, Kentucky, Adopting Amendments to the Ludlow Zoning Ordinance*. Mayor Boone advised that the second reading would be in February.

**ANNOUNCEMENTS**

None

**Motion by Ms. Grider, second by Ms. Davis, to adjourn the meeting at 7:44 p.m. Following a voice vote, motion carried: all ayes.**

Respectfully submitted,

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Laurie Sparks, City Clerk

Attest: \_\_\_\_\_  
Joshua A. Boone, Mayor