

LUDLOW SPECIAL COUNCIL MEETING
MINUTES

January 19, 2017

Mayor Kenneth Wynn called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Laurie Sparks called the roll, which showed the following council members present: Bill Whiteley, Jordan Scheid, Josh Boone, Matt Williams, Tom Amann, and John Gaiser.

ALSO ATTENDING: City Attorney Jeff Otis, City Administrator Elishia Chamberlain, City Clerk Laurie Sparks, Fire Chief Rob Dreyer, Public Works Project Manager Patrick Walkenhorst, Code Enforcement Officer Tom Garner, and Police Chief Scott Smith

Motion by Mr. Amann, second by Mr. Whiteley, to approve the minutes from the meetings on December 8, 2016; December 26, 2016; and December 29, 2016. Following a voice vote, motion carried: all ayes.

STAFF REPORTS

Fire Department

Chief Dreyer welcomed the new council and discussed his monthly report. Chief Dreyer discussed an incident of a car fire earlier that day in which there was no delay in response to the scene.

Public Works

Mr. Walkenhorst congratulated the new council and discussed his monthly report. Mr. Walkenhorst thanked Southbank and Sand Run Nursery for the donation of thirteen trees that were planted in Ludlow Park, Caple Park, and in the downtown area. The bid opening for the Riverfront Commons project is scheduled for February 7, 2017. Mr. Walkenhorst encouraged residents to park as close to the sides of the alleys as possible to allow the plow to pass through. Citizens are encouraged to call the Municipal Center to report any potholes and Public Works will repair them as soon as possible.

Code Enforcement

Mr. Garner congratulated council and welcomed new members. Mr. Garner discussed his monthly report, including changes now that the City is part of Planning and Development Services of Kenton County (PDS) Joint Code Enforcement Board. Discussion on Cincinnati's success with cleaning up areas through the vacant property registration and how the process works.

Police Department

Chief Smith congratulated Council and discussed his monthly report and year-end review. Chief Smith advised that crimes within the city have dropped significantly between 2014 and 2016. Calls have increased because the police officers are more proactive and they are assisting the Fire Department on calls.

City Administrator's Report

Ms. Chamberlain welcomed Council and discussed her monthly report. Discussion on the status of the Urban Design Review Board, which has completed training and will meet in February. Mr. Boone inquired about whether Council needs to create a full-time position for Administrative Supervisor. Ms. Chamberlain advised that it wouldn't be necessary because the existing administrative assistant position is being split between administrative supervisor and administrative assistant. The plan is to have the position filled by mid-February.

CITIZENS WISHING TO ADDRESS MAYOR AND COUNCIL

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Resolution 2017-1

Motion by Mr. Amann, second by Mr. Gaiser, to pass Resolution 2017-1 A Resolution Re-Appointing Members to Serve on City of Ludlow Boards. Following a roll call vote, motion carried: all ayes.

Resolution 2017-2

Discussion on the duties of the City's Representative on the Kenton County Planning Commission. **Motion by Mr. Whiteley, second by Mr. Scheid, to pass Resolution 2017-2 A Resolution Appointing Members to Serve on City of Ludlow Boards. Following a roll call vote, motion carried: all ayes.**

ANNOUNCEMENTS

Mr. Boone welcomed everyone and advised that the Kentucky League of Cities (KLC) training for elected officials held last week was very useful. Mr. Amann advised that five of the six councilmembers attended the two and a half day KLC training.

Motion by Mr. Amann, second by Mr. Gaiser, to adjourn the meeting at 7:39 p.m. Motion carried: all ayes.

Respectfully submitted,

Laurie Sparks

Attest: _____
Kenneth Wynn