

LUDLOW COUNCIL MEETING
MINUTES

October 14, 2021

Mayor Josh Boone called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. City Clerk Laurie Sparks called the roll, which showed the following council members present: Steve Chapman, Tiffany Grider, Brie Banks, Chris Wright, Vanetta Davis, and Julie Terry Navarre.

ALSO ATTENDING: City Attorney Todd McMurtry, City Administrative Officer/Police Chief Scott Smith, City Clerk Laurie Sparks, Fire Chief Mike Steward, Public Works Director Shane Hamant, and Code Enforcement Officer Tom Garner

Motion by Mr. Wright, second by Ms. Terry Navarre, to approve the minutes from the council meetings on September 9, 2021, and September 23, 2021. Following a voice vote, motion carried: all ayes.

STAFF REPORTS

Fire Department

Chief Steward discussed the Fire and EMS run reports for Ludlow and Bromley. The recent Hoxworth blood drive was a huge success; all available appointments were filled. Discussion on events planned for October's Fire Safety Month. Chief Steward reminded everyone to check their smoke detectors when setting the clocks back in a few weeks.

Public Works

Mr. Hamant discussed the status of the Lemker Field renovation. Ludlow Memorial Park will be closed until the spring for renovations but will be open for the bonfire on October 28, 2021. Discussion on working with Utilicom, who is running communication lines underground, to make sure they repair all of the areas they dug up and replace the light pole they knocked down. Oak Street was recently seal coated to preserve the road conditions for another five to ten years.

Code Enforcement

Mr. Garner discussed the status of code enforcement cases. October is National Code Enforcement Appreciation Month. The Urban Design Review Board received four certificate of appropriateness applications from 57 Kenner Street, 431 Elm Street, 430 Somerset Street, and 327 Elm Street; all were approved. Mr. Garner advised that there are several properties that he plans to bring before Council for approval to revoke the rental license and issue an order to vacate. Mr. Garner reminded everyone that trash cans may be set out after 6:00 p.m. the day before trash collection and must be moved to the rear of the premises by 9:30 a.m. the day after the trash collection. Discussion on recent issues of residents leaving their trash cans on the sidewalk.

MAYOR'S REPORT

Mayor Boone announced that the Christmas Parade will be held on Saturday, December 4, 2021, beginning at 6:30 p.m. Council and staff is welcome to participate in the parade. Mayor Boone advised that the November council meetings will be cancelled because the business meeting falls on Veterans Day and the caucus meeting falls on Thanksgiving. In December, the business

meeting will be held on December 9, 2021, but the December caucus meeting scheduled for December 23, 2021, will be cancelled.

COUNCIL COMMITTEE REPORTS

Finance – The Committee met to review the August statements, and everything appeared in order.

Public Works – The Committee did not meet.

Safety – The Committee did not meet.

CITY ADMINISTRATIVE OFFICER'S REPORT

Chief Smith advised that the bids for the Adela Avenue Paving Project came in and the closest bid was \$100,000.00 higher than the acceptable amount. Chief Smith advised that he would speak with the Kentucky Transportation Cabinet about how they determined the estimated cost of the project and what the City can do to proceed. Discussion on the need for an easement for a small area behind Hazen Street for the Fischer development. Chief Smith advised that the ARP funds will be going toward the park renovation. Chief Smith advised that he is still working on the noise/nuisance ordinance and the ordinance for outdoor patio seating. Ms. Grider asked if there were pictures available of what the park and fields will look like after the renovation. Chief Smith advised that he would get some information together to post online. Chief Smith advised that there has been an increase in thefts from vehicles in the past month and reminded everyone to lock their vehicles and not leave valuables inside. Ms. Banks inquired about the status of the utility payment assistance. Chief Smith advised that residents will apply at the Northern Kentucky Area Development District (NKADD) and, if approved, NKADD would forward the request for payment on to the City where a check would be issued directly to the utility company. NKADD has not yet received the funding for the utility assistance payments. The City is looking for a lateral or retired officer to fill the position of school resource officer. An officer has been pulled off the street to temporarily cover the position. Donations are currently being accepted for the police department's annual Toy Drive.

CITIZENS WISHING TO ADDRESS MAYOR AND COUNCIL

None

UNFINISHED BUSINESS

Second Reading of Ordinance 2021-10

Following a second reading by Mr. McMurtry, motion by Ms. Terry Navarre, second by Mr. Chapman, to adopt Ordinance 2021-10 *An Ordinance of the City of Ludlow, Kenton County, Kentucky, Adding Short-Term Rental Regulations to the Ludlow Code of Ordinances.* Following a voice vote, motion carried: all ayes.

NEW BUSINESS

First Reading of Ordinance 2021-11

Mr. McMurtry completed the first reading of Ordinance 2021-11 *An Ordinance of the City of Ludlow, Granting and Issuing a Competitive, Non-Exclusive Franchise for a Combined Term of Ten (10) Years to, and Authorizing the Execution of the Franchise Agreement with, Cincinnati Bell Extended Territories LLC, Its Permitted Successors or Assigns, Providing for the Construction, Erection, Installation, Upgrade, Maintenance, Repair and Operation of a Cable Television System for the Provision of Cable Television Services in the City Of Ludlow, All Upon the Terms, Conditions and Covenants Contained in the Franchise Agreement.*

ANNOUNCEMENTS

Ms. Davis and Mr. Chapman advised that they would like to schedule another city clean-up day in the fall. Trick-or-treating will be on October 31, 2021, from 6:00 p.m. until 8:00 p.m.

Motion by Ms. Grider, second by Ms. Banks, to adjourn the meeting at 7:33 p.m. Following a voice vote, motion carried: all ayes.

Respectfully submitted,

Laurie Sparks, City Clerk

Attest: _____
Josh Boone, Mayor