

**LUDLOW COUNCIL MEETING**  
**MINUTES**

**March 10, 2022**

Mayor Josh Boone served called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. City Clerk Laurie Sparks called the roll, which showed the following council members present: Brie Banks, Chris Wright, Vanetta Davis, and Julie Terry Navarre. Steve Chapman and Tiffany Grider were absent.

*ALSO ATTENDING:* City Attorney Stephen Taylor, City Administrative Officer/Police Chief Scott Smith, City Clerk Laurie Sparks, Fire Chief Mike Steward, Public Works Director Shane Hamant

**Motion by Ms. Terry Navarre, second by Mr. Wright, to approve the minutes from the council meeting on February 10, 2022. Following a voice vote, motion carried: all ayes.**

**STAFF REPORTS**

Fire Department

Effective May 1, 2022, the Fire Department's ISO rating will be lowered from 3 to 2, which could result in lower insurance rates. Chief Steward advised that the Fire Department is conducting fire inspections and continuing training. Discussion on working with Code Enforcement Officer Tom Garner to address the issue of residents constantly using generators as an unsafe alternative for power to avoid the increase in electricity costs.

Public Works

Mr. Hamant discussed his monthly report, including the status of the Ludlow Park renovations and street repairs. Next week, Prus construction will begin replacing sidewalks on Adela Avenue.

Code Enforcement

Mr. Garner's report was included in the packet. Mayor Boone advised that rental license applications have been mailed out and are due by April 15<sup>th</sup>.

**MAYOR'S REPORT**

Mayor Boone advised that he, Chief Smith, and Mr. Chapman recently met with Planning and Development Services of Kenton County (PDS) as part of the Z21 Project to review the zoning code in an effort to update and streamline code. Once it is complete, it will be brought before Council for review. Next week, Mayor Boone advised that he will begin attending quarterly meetings with Southbank and will keep Council up to date on any funding opportunities.

**COUNCIL COMMITTEE REPORTS**

*Finance* – The Committee met recently and will meet again in a couple of weeks.

*Public Works* – Mr. Terry Navarre advised that they have not met recently.

*Safety* – Mr. Wright advised that they have not met recently.

### CITY ADMINISTRATIVE OFFICER'S REPORT

Chief Smith advised that his monthly updates were included in his report. Discussion on fine-tuning the short-term rental ordinance. The City recently hired Justin Edwards, a police officer who has worked for the cities of Covington and Wilder. The City is losing its youngest officer, who is going to work for the Kenton County Sheriff's Department. Chief Smith advised that he has two interviews scheduled in hopes of finding a candidate to fill the position. The call volume was up a little to 468 last month, but the self-initiated activity is up as well. Discussion on the recent attack on a jogger on Elm Street. The suspect was someone who was traveling through the city and was a suspect in three other cases. Within a week, the suspect was arrested and charged. Chief Smith advised that Ludlow is a very safe city with low crime rates.

### CITIZENS WISHING TO ADDRESS MAYOR AND COUNCIL

Paula Graszus, 739 Oak Street, discussed the issue of a "junker" truck across the street from her. Chief Smith advised that the police were aware of the situation with the truck and are dealing with it.

Ava Hartman, 448 Elm Street, requested permission to sell snacks at the Ludlow Park concession stand during baseball games and 100% of the profits would benefit the Ludlow Band. Chief Smith advised that the concession stand will be managed by Ludlow High School, but they should be able to work something out.

John Graszus, 739 Oak Street, discussed the issue of scheduling youth baseball until the main ball fields reopen.

Scot Dewitz, 317 Elm Street, discussed the Walk, Talk, & Trash events that were started in 2018 and will meet once a month on a Monday night at 6:00 p.m. or 7:00 p.m. beginning in April and continuing through October. If someone can't make it to the event, they could make a difference by cleaning up the trash on their own street. Mr. Dewitz advised that he would like to schedule an event on a Saturday to clean up Sleepy Hollow Road and requested the assistance of Public Works and their truck to put the trash in as they go. For safety reasons, they would also need a car in the front and behind the truck. Mr. Dewitz advised that they hope to have about thirty people participating. Chief Smith advised that because Sleepy Hollow Road is a state route, they would need permission from the state and from the city of Covington where a majority of the clean up area is located. Chief Smith asked Mr. Dewitz to provide a few possible dates for the event so the Public Works and Police schedules could be adjusted.

### UNFINISHED BUSINESS

#### Second Reading of Ordinance 2022-1

Following a second reading by Mr. Taylor, motion by Mr. Wright, second by Ms. Terry Navarre, to adopt Ordinance 2022-1 *An Ordinance of the City of Ludlow, in Kenton County, Kentucky, Amending the Text of the Ludlow Public Records Ordinance to Comply with the General Assembly's Revisions to the Open Records Act.* Following a roll call vote, motion carried: all eyes.

#### Second Reading of Ordinance 2022-2

Following a second reading by Mr. Taylor, motion by Ms. Terry Navarre, second by Ms. Banks, to adopt Ordinance 2022-2 *An Ordinance of the City of Ludlow, in Kenton County, Kentucky,*

*Adopting an Amended Comprehensive Pay Plan for the Non-Elected City Officers and Employees of the City of Ludlow, in Accordance with KRS 83A.070(2).* Mr. Wright advised that he is in favor of the ordinance because it makes the City more competitive. **Following a roll call vote, motion carried: all ayes.**

**NEW BUSINESS**

**Resolution 2022-3**

Mr. Taylor read Resolution 2022-3 *A Resolution of the City of Ludlow, Kentucky Declaring Property as Surplus and Authorizing the Sale or Disposition of Such Surplus Property [Fire Department Equipment].* **Motion by Mr. Wright, second by Ms. Davis, to approve Resolution 2022-3. Following a roll call vote, motion carried: all ayes.**

**ANNOUNCEMENTS**

Mr. Wright congratulated James Hall and everyone involved with Ludlow Coffee, the new business that just opened on Elm Street. Ms. Banks inquired whether there was a picture of the plans for the playground renovation. Chief Smith advised that the playground area should be finished by the first week of May and there will be a grand reopening. Discussion on when the ball fields will be ready.

**Motion by Mr. Wright, second by Ms. Terry Navarre, to adjourn the meeting at 7:32 p.m. Following a voice vote, motion carried: all ayes.**

Respectfully submitted,

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Laurie Sparks, City Clerk

Attest: \_\_\_\_\_  
Josh Boone, Mayor