

**LUDLOW SPECIAL COUNCIL MEETING**  
**MINUTES**

**May 25, 2017**

Mayor Kenneth Wynn called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Laurie Sparks called the roll, which showed the following council members present: Bill Whiteley, Jordan Scheid, Josh Boone, Matt Williams, Tom Amann, and John Gaiser.

*ALSO ATTENDING:* Attorney Fred Johnson, City Administrator Elishia Chamberlain, City Clerk Laurie Sparks, Fire Chief Rob Dreyer, Public Works Project Manager Patrick Walkenhorst

**NEW BUSINESS**

**Discussion on Parks**

- Mr. Walkenhorst advised that there has been an increase in vandalism at Ludlow Park, including two new trees being destroyed and picnic tables being graffitied. Public Works is spending a lot of time cleaning up the park. There are plans to install additional trash cans and recycling bins. Discussion on the possibility of installing better cameras in the park. Ms. Chamberlain advised that Chief Smith is obtaining estimates for the installation of cameras in the parks, the municipal lot, and at entrances to the city.
- Mayor Wynn explained the need for new policies and procedures for the parks. Since the current ordinance is outdated, there is technically no Park Board. Mayor Wynn stated that J.D. Chaney of Kentucky League of Cities advised that the permitting of fields must be done by the City for insurance purposes.
- Discussion on the possibility of charging for the use of the shelter and ball fields. Mr. Williams suggested only charging teams from outside the city. Mr. Amann expressed his opposition to charging the local teams for use of the ball fields. Discussion on charging for use of the picnic shelter, with the possibility of a discounted rate for Ludlow residents. Mr. Walkenhorst suggested putting a limit on the time period allowed for a field to be reserved, such as 30 days or 90 days.
- Discussion on the status of the Park Board. Mayor Wynn suggested that Mr. Williams, Mr. Scheid, Chuck Bailey (Park Board), and Angie Doherty (Park Board) meet with him to discuss how to proceed. Ms. Chamberlain advised that Council has an opportunity to establish a new Park Board and new park regulations and to encourage citizen involvement in the process.

**Resolution to Approve the Financing for the Municipal Lot and Rail Viewing Station**

**Motion by Mr. Amann, second by Mr. Whiteley, to approve the financing for the Municipal Lot and Rail Viewing Station (\$200,000 from a Northern Kentucky Brownfield Program Grant; \$300,000 in Northern Kentucky Brownfield Program Financing with a 0% APR; and a 15-year General Obligation Lease not to exceed \$500,000 with an APR of 2.88%). Following a voice vote, motion carried: all ayes.**

Discussion on the Budget for Fiscal Year 2017-2018

Mr. Amann advised that he and Mr. Boone reviewed the proposed budget and had one suggested change—a reduction in the Administration budget expenditures of \$3,120.00 because they believed that no one should receive more than a 4% raise. Mr. Amann advised that the reduction would be in Ms. Chamberlain’s salary, reducing her raise to 4% instead of the 8.33% increase that was proposed. Mr. Boone advised that there was a 20% increase in the Administration budget with the addition of a new administrative staff member and raises. Discussion on a comparison of Ms. Chamberlain’s salary to the salaries of administrators at other river cities. Mayor Wynn advised that Ms. Chamberlain deserves a higher raise because she was hired at a lower rate than other cities and she is working hard to move the City forward. Mr. Whiteley advised that he was opposed to reducing the proposed raise for Ms. Chamberlain. Discussion on the need for the City to evaluate pay grades for all the employees and bring the salaries up to be comparable with similar cities.

First Reading of Ordinance 2017-2

**Motion by Mr. Amann, second by Mr. Gaiser, to approve the First Reading of Ordinance 2017-2 An Ordinance Setting the Budget for the Fiscal Year July 1, 2017 Through June 30, 2018 with an amendment to reduce the Administration budget expenditures by \$3,120.00. Following a roll call vote, motion carried: four ayes, two nays (Mr. Whiteley and Mr. Scheid). Mr. Johnson completed the first reading of Ordinance 2017-2, as amended.**

**Motion by Mr. Scheid, second by Mr. Gaiser, to adjourn the meeting at 7:55 p.m. Motion carried, all ayes.**

Respectfully submitted,

\_\_\_\_\_  
Laurie Sparks, City Clerk

Attest: \_\_\_\_\_  
Kenneth Wynn, Mayor